

Academic Council - 29/12/2023
Executive Council - 21/12/2021



SWAMI VIVEKANAND
SUBHARTI
UNIVERSITY
UGC Approved Meerut



FOUR YEAR UNDERGRADUATE PROGRAMS AS PER

NEP-2020

BFA Animation

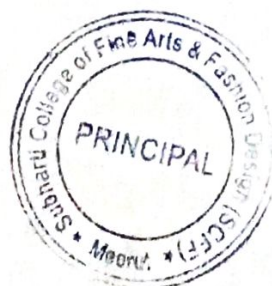
Bachelor of Fine Arts in Animation, Ordinance No. V-82 (A)

Faculty of Fine Arts

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

Meerut

Effective from Session 2024-25



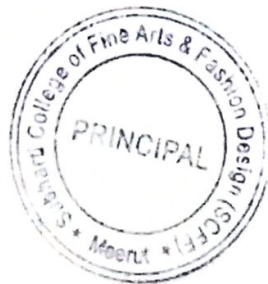
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Ordinance relating to Four Year Degree Programme (FYDP)

Chapter-1

GENERAL

1. This Ordinance may be called the “**Ordinance relating to Four Year Degree Programme (FYDP)**”
2. This Ordinance is applicable to UG programme as per Choice Based Credit Semester (CBCS) Semester Mode as per the "Guidelines for Multiple Entry and Exit in Academic Programme" issued by UGC, New Delhi under National Education Policy 2020.
3. **This ordinance shall be applicable for courses of studies (Programmes of Study) in the University for various Degree, Diplomas and Certificates under the Undergraduate Curriculum Framework (UGCF)-2022, based on the National Education Policy-2020 from the Academic Session 2024-25.**
4. As per UGC provision given in “Curriculum and Credit Framework for Undergraduate Programmes” the Students who have already enrolled and are pursuing UG programme as per Choice Based Credit System (CBCS) are eligible to pursue 4-year undergraduate programme and the University concerned may provide bridge courses (including online courses) to enable them for transition to 4-degree UG programme.
5. The provisions of this Ordinance shall be applicable on Ordinance No.V-3(A) Bachelor of Computer Application (BCA), Ordinance No.V-4(A) Bachelor of Business Administration (BBA), and Ordinance No. V-57(A), Bachelor of Commerce B.Com, Ordinance No. V-14(A) Bachelor of Arts B.A, Ordinance No. V-15(A) Bachelor of Arts B.A (Hons.), Ordinance No. V-68(A), Bachelor of Science (B.Sc.), Ordinance No. V-69(A), Bachelor of Science (B.Sc.), (Hons), Ordinance No.V-13(A), Bachelor of Library Science & Information Science, Ordinance No. V-6(A) Bachelor of Journalism and Mass Communication (BJMC), Ordinance No. V-23(A), Bachelor of Physical Education (B.P.Ed). Ordinance No. V-28(A), Bachelor of Hotel Management (B.H.M.), Ordinance No. V-34(A), Bachelor of Fine Arts (B.F.A.), Ordinance No. V-45(A), Bachelor of Physical Education (B.P.E.), Ordinance No. V-51(A), Bachelor of Science in Animation, Ordinance No. V-53(A), Bachelor of Science —Biotechnology (B.Sc. Biotech), Ordinance No. V-67(A), Bachelor of Home Sciences (B.Sc. Home Science). Ordinance No. V-78(A), Bachelor of Performing Arts (B.P.A.), Ordinance No. V-82(A), Bachelor of Fine Arts (B.F.A)-Animation Course, Ordinance No. V-75(A), Bachelor of Hotel Management and Catering Technology (B.H.M.C.T.), Ordinance No. V-91(A), Bachelor of Textile Design, Ordinance No. V-112(A), Bachelor of Agriculture (B.Sc.-Agri), Ordinance No. V-117(A), Bachelor of Design (B.Sc.-D), Ordinance No. V-115(A), Bachelor of Interior Design (B.Sc.- Interior Design), Ordinance No. V-113(A), Bachelor of Computer Science (B.Sc.-CS), Ordinance No. V-91(A), Bachelor of Textile Design (B.Sc.-Tex), Ordinance No. V-120(A), Bachelor of Travel and Tourism Management (B.T.T.M.), Ordinance No. V-122(A), Bachelor of Vocational Studies-Hospitality and Tourism, Design (B.Sc.-D),



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Chapter-2

ELIGIBILITY CRITERIA FOR ADMISSION IN BACHELLOR DEGREE PROGRAMME

6. Admission rules and guidelines for admission to 'these programmes have been framed by the University for Admission in its institutions. Ordinance No.V-(1) "Ordinance relating to approval of course and admission criteria" of first academic Ordinances of SVSU University, Meerut can be referred to.

6.1. The student who has passed the Grade 12 Examination from Board of Secondary Education CBSE or an equivalent examination from any other board recognized by the State Government determined in advance by the University/Constituent Institutions following the guidelines insisted by the State Government/ Central Government/UGC and other statutory bodies concerned will be eligible for admission to these Undergraduate Programmes.

7. The admission shall be made on the merit calculated on the basis of criteria notified by the University/ Central Government/State Government, keeping in view the guidelines in this regard issued by the UGC and other statutory bodies concerned.

8. Student enrolment in programme shall be restricted to the seats allotted by the University.

9. The intake capacity shall be determined in advance by the University under the provisions of this Ordinance applicable from the academic session 2022-23.

10. Depending upon the academic and physical facilities available, the University may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the **second year third year/fourth** year of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to reenter into the programme after a break in studies.



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Chapter-3

OUTLINE OF CHOICE BASED CREDIT SYSTEM

11. The four year undergraduate programme shall comprise course under the following Subjects/categories.

- i. Major Course (MJC)
- ii... Minor Course (MIC)
- iii. Multidisciplinary Course (MDC)
- iv. Skill Enhancement Course (SEC)
- v. Value Added Course (VAC)
- vi. Ability Enhancement Courses (AEC)
- vii. Internship (INT)
- viii. Research Project (RP) / Dissertation

12. The nature of these courses is 85 defined below:

12.1. **Major Course (MJC):** are designed to impart students the core concept, principals and processes and laboratory 85 well as instrumental skills in main branches. MIC's are a mandatory Requirement for student's program of study who wish to pursue undergraduate degree. MIC' are appropriately graded and arranged across the semesters of the study. being undertaken by 'the student, with multiple entry and exit options as per UGC Curriculum.

12.2. **Minor Course (MIC):** The growth of specific subject in the past few decades have been Tremendous and many new sub-disciplines have emerged. It is important that apart from the main Branches: of the subject, a study of these new branches is also included in the curriculum. The Minor Course (MIC) incorporates important emerging areas and a pool of credit courses from their own faculty are included out of which a student will choose to study, based on his/her interest from their own faculty.

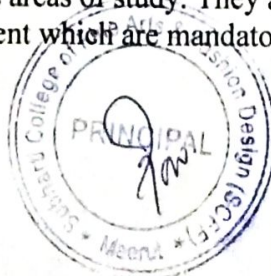
12.3. **Multidisciplinary Course (MDC):** Multidisciplinary courses are 8 pool of courses offered by various disciplines or interdisciplinary education to student. Student may opt for any three Multidisciplinary course out of a list of Multidisciplinary Papers (Basket) offered by the parent department or any other department/s as per his/her choice with permission of parent department. The list of multidisciplinary papers, syllabus and prerequisite of the multidisciplinary courses will be as decided by the Board of Studies of the concerned subject / department / Academic Council.

12.4. **Skill Enhancement Course (SEC):** SEC are skill-based courses in all disciplines and are aimed at providing hands-on training, competencies, proficiency and skills to students. SEC courses may be chosen from 8 pool of courses designed to provide skill-based instructions.

12.5. **Value Added Course (VAC):** This is a pool of courses offered by all the departments in group of odd or even semesters out of which a student can choose. VAC courses are the common pool of courses offered by different disciplines and aimed towards personality building, embedding ethical, cultural and constitutional values, promoting critical thinking, Indian Knowledge Systems, scientific temperament, communication skills, creative writings, presentation skills, sports and physical education and teamwork which will help in all round developments of students.

12.6. **Ability Enhancement Course (AEC):** AEC courses are courses based on the content that leads to knowledge enhancement through various areas of study. They are language and literature, environmental science and sustainable development which are mandatory for all disciplines.

12.6. **Internship (INT):**



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Chapter-4

PROGRAMME DURATION AND EXIT OPTIONS

6. Students shall undergo a program of study extending up to eight semester's spread over four academic years. The program of Study is as under:

Table-I Program Duration and Exit Options

Sl No.	Name of the Award	Stage of Exit	Mandatory Credits to be secured for the award
1	Undergraduate Certificate	After successful completion of Semester-II	Exit option to students with U.G. Certificate after completing I & II Semester earning full credits students will be awarded U.G. Certificate only if he/she takes one Vocational Course of 4 credits (during summer vacation). This course credit will not be included in SGPA & CGPA Calculation.
2	Undergraduate Diploma	After successful completion of Semester-IV	Exit option to students with U.G. Diploma after completing I, II, III & IV semester earning full credits, if a student wants to exit he/she will be awarded U.G. Diploma only if he/she takes one Vocational Course of 4 credits (during summer vacation). This course credit will not be included in SGPA & CGPA Calculation.
3	Undergraduate Degree	After successful completion of Semester-VI	Exit Option: A student may be awarded 3 years UG Degree in the Major and Minor discipline, provided he/she earns all credits of I, II, III, IV & VI Semester. Award of Under graduate Degree
4	Undergraduate Degree (Hons with Research)	After successful completion of Semester-VIII	A student will be awarded Degree in U.G. Honours Major and Minor if he/she earns all the credits of I, II, III, IV, V, VI, VII & VIII Semester. Students who want U.G. Degree Honours with Research Major he/she must obtain 7.5 CGPA and above in the VI Semester. Such students can choose a research stream in the fourth year if they earned minimum of 80 credits in previous semesters. Award of U.G. Degree (Honours with Research)



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COURSE STRUCTURE FOR FOUR YEAR UNDERGRADUATE PROGRAMME UNDER CBCSSYSTEM

7. Each academic year shall consist of two semesters: Odd Semesters (I, III, V, VII) from July to December and Even Semesters (II, IV, VI, VIII) from January to June.

The Four Year Undergraduate Programme (FYDP) will consist of following courses spanning over eight semesters:

SEMESTER-I

Sl No.	Name of the Course	Type of Course	Course Code	L-T-P	Credits	Marks
1.	Fundamental of Art & Animation	MJC-1	BFANI-101	4-0-0	4	100
2.	Print Media & Graphics	MIC-1	BFANI-111	0-0-8	4	100
3.	Digital Art	MDC-1	BFANI-112	0-0-8	4	100
4.	Ability Enhancement Course - (English Communication Skill)	AEC-1	AEC-1	2-1-0	2	100
5.	Storyboard Development	SEC-1	BFANI-113	0-0-6	3	100
6.	2D Design	VAC-1	BFANIVAC-1	0-0-6	3	100
Total Credits-20						



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SEMESTER-II

SI No.	Name of the Course	Type of Course	Course Code	L-T-P	Credits	Marks
1	History of Indian Art	MJC-2	BFANI-201	4-0-0	4	100
2	2D Animation	MIC-2	BFANI-211	0-0-8	4	100
3	Digital Illustration	MDC-2	BFANI-212	0-0-8	4	100
4	Ability Enhancement Course-2 (Environment Science)	AEC-2	AEC-2	2-1-0	2	100
5	Color Composition	SEC-2	BFANI-213	0-0-6	3	100
6	3D Design	VAC-2	BFANIVAC-2	0-0-6	3	100
Total Credits-20						

Note: Exit option to students with U.G. Certificate: After completing I, II Semester earning full credits students will be awarded U.G. Certificate only if he or she take some Vocational Course of 4 Credits (during summer vacation). This course will not be included in SGPA and CGPA Calculations.

SEMESTER-III

SI No.	Name of the Course	Type of Course	Course Code	L-T-P	Credits	Marks
1.	History of Western Art	MJC-2	BFANI-301	0-0-10	4	100
2.	Digital Audio & Video Editing	MJC-4	BFANI-311	0-0-8	4	100
3.	Visual Effects	MIC-3	BFANI-312	0-0-6	4	100
4.	Auto Cad	MDC-3	BFANI-313	0-0-6	3	100
5.	Ability Enhancement Course-3 (Course on Disaster Risk Management)	AEC-3	AEC-3	2-1-0	2	100
6.	Photography	SEC-3	BFANI-314	0-0-6	3	100
Total Credits-20						



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SEMESTER-IV

SI No.	Name of the Course	Type of Course	Course Code	L-T-P	Credits	Marks
1.	Aesthetics	MJC-5	BFANI-401	5-0-0	5	100
2.	3D Modeling - I	MJC-6	BFANI-411	0-0-10	5	100
3.	3D Texturing, Lighting & Rendering -I	MJC-7	BFANI-412	0-0-10	5	100
4.	Character Anatomy	MIC-3	BFANI-413	0-0-6	3	100
5.	Ability Enhancement Course-4(Course on NCC/NSS/NGO'S/SCOUT GUIDES/SPORTS)	AEC-4	AEC-4	2-1-0	2	100
Total Credits-20						

Note: Exist option to students with U.G. Diploma: After completing I, II, III & IV Semester earning full credits, if a student want to exit he or she will be awarded U.G .Diploma only if he or shetakes one VocationalCourse of 4 credits (during summer vocation). This course will not be included in SGPA and CGPA Calculations.

SEMESTER-V

SI No.	Name of the Course	Type of Course	Course Code	L-T-P	Credits	Marks
1.	3D Modeling - II	MJC-8	BFANI-511	0-0-10	5	100
2.	3D Texturing, Lighting & Rendering -II	MJC-9	BFANI-512	0-0-10	5	100
3.	3D Character Setup	MIC-5	BFANI-513	0-0-6	3	100
4.	Basic 3D Animation	MIC-6	BFANI-514	0-0-6	3	100
5.	Internship	INT-I	BFANI-515	2-1-0	4	100
TotalCredits-20						

SEMESTER-VI

SI No.	Name of the Course	Type of Course	Course Code	L-T-P	Credits	Marks
1.	Advanced Animation & 3D Particles	MJC-10	BFANI-611	0-0-8	4	100
2.	3D Dynamics & Simulation	MJC-11	BFANI-612	0-0-10	5	100
3.	Specialization - I (Graphics/ 2D Animation/ 3D Animation/ VFX)	MJC-12	BFANI-613	0-0-10	5	100
4.	Documentary	MIC-7	BFANI-614	0-0-6	3	100
5.	Portfolio	MIC-8	BFANI-615	0-0-6	3	100

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Note: Exist option: A student may be awarded 3year U.G.Degree in the Major& Minor discipline, provided he/she earns all credits of I, II, III, IV, V & VISEmester.

SEMESTER-VII

SI No.	Name of the Course	Type of Course	Course Code	L-T-P	Credits	Marks
1.	History of Animation	MJC-13	BFANI-701	5-1-0	5	100
2.	Basics of Research Methodology	MJC-14	BFANI-702	5-1-0	5	100
3.	Specialization - II(Graphics/ 2D Animation/ 3D Animation/ VFX)	MJC-15	BFANI-711	0-0-12	6	100
4.	Project Report	MIC-9	BFANI-712	0-0-8	4	100
						Total Credits-20

SEMESTER-VIII

SI No.	Name of the Course	Type of Course	Course Code	L-T-P	Credits	Marks
1.	Academic Writing Techniques	MJC-16	BFANI-801	4-1-0	4	100
2.	Showreel	MIC-10	BFANI-811	0-0-8	4	100
3.	Research Project/ Dissertation	RP-I	BFANI-812	0-0-24	12	100
						Total Credits-20

Note-1: Break-Up of Credits Theory 1Credit=15 hours, Practical 1 Credit= 30 hours, Experiential learning including relevant experience and professional levels acquired 1 Credit= 40-45 hours. Subject/ Courses having 5, 6 & 4 credits may be split into theory and practical where ever required with following credit and L.T.P.

- A. For 6 credit course/subject: Theory-4-1-0, 4 credit, 100 marks, Practical-0-0-4, 2 credit, 100 marks
- B. For 5 credit course/subject: Theory-3-1-0, 3 credit, 100 marks, Practical-0-0-4, 2 Credits, 100 marks
- C. For 4 credit course/subject: Theory-3-1-0, 3 credit, 100 marks, Practical-0-0-2, 1 credit, 100 marks

Note-2: U.G. Courses offered by SWAYAM/MOOC related to Multidisciplinary Courses (MDC) and Skill Enhancement not studied a core course/ paper may be selected by student with approval of Department. Student undertaking U.G. course from SWAYAM / MOOC shall be eligible for credit transfer if he/ she gets a certificate for successful completion from SWAYAM.

Note-3: The syllabus of the programme may be revised as per the demand of different stakeholders by Board of Studies.



EVALUATION

8. Any student admitted to Undergraduate Programme and registered in the University shall be eligible to appear in the University Examination for each semester only after securing 75 % attendance both in theory and practical classes separately and also passed in all CIA.

15.1. The University Examination of each course in all semesters shall have two components:

15.2. Continuous Internal Assessment (CIA) of MJC, MIC, MDC, AEC & SEC containing 30 marks.

15.3. End Semester Examination (ESE) of MJC, MIC, MDC, AEC & SEC containing 70 marks.

15.4. Component of CIA for theory course:

One Mid Semester written test (1x15)	=15 Marks
Project/Seminar/Quiz/Presentation/Assignment	=10 Marks
Attendance & Conduct	=05 Marks
Total	=30 Marks

15.5. Component of CIA for practical course:

One Mid Semester practical test (1x15)	=15 Marks
Project/Seminar/Quiz/Presentation/Assignment	=10 Marks
Attendance & Conduct	=05 Marks
Total	=30 Marks

15.6. The CIA component of the examination shall be conducted by the department under the concerned teacher of the course/paper. He/ She will be responsible for the submission of CIA marks after evaluation to HOD.

15.7. Only end semester examination shall be conducted by the University. For theory papers of 3 credits or more, there shall be a written examination of 3 hours duration. For theory papers of less than 3 credits, there shall be ESE of 2 hour duration. However, the ESE of practical and project dissertation, viva-voce shall be conducted in the respective department.

15.8. The evaluation of the Project Dissertation will also be based on CIA and end semester examination.

15.9. All such examinations shall be as per the provisions of the Examination Board.

16. The candidate's performance in the examination for the U.G. Programme shall be evaluated following the uniform grading system (credits) formulated on the guidelines of UGC for computation of Cumulative Grade Point Average (CGPA).

17. The examination of odd semester I, III, V and VII shall generally be held in November and December and that of even semester II, IV, VI and VIII in the month of April-May.



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PASSING OF EXAMINATION AND PROMOTION RULES

18. There shall be no supplementary examination in any of the courses / papers in any semester.

19. The candidates who have been admitted to the First Semester of a four year Undergraduate programme in 8 session can be placed in the following categories based on their attendance in the semester and performance in CIA:

19.1. Those who have cleared the CIA and attended the required minimum percentage (75%) of Attendance shall appear in ESE.

19.2. Those who have not attended the required minimum percentage (75%) of attendance and not cleared the CIA shall in no case be permitted to appear in the ESE.

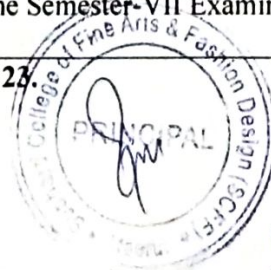
20. After appearing in end semester examination, the candidates can be placed in the following categories in the context of the declaration of end semester examination results.

20.1. A candidate may be promoted to next semester based on the following criteria as given in Table-2.

20.2. To be declared pass in end semester examination: a candidates must secure at least a "P" grade as mentioned in Table-3 in each course /paper including CIA & ESE.

21. Table-2**22. Promotion Criteria**

SI No	Semester	Condition to be fulfilled for promotion
1.	From Semester-I to Semester-II	Attended all courses in Semester-I as a regular student and "SENT UP**" for the Semester-I Examination
2.	From Semester-II to Semester-III	Attended all courses in Semester-I & Semester-II 85 a regular student and "SENT UP**" for the Semester-II Examination. The candidate must earn 28 credits in Semester-I and II taken together in MJC, MIC, MDC, AEC & VAC
3.	From Semester-III to Semester-IV	Attended all courses in Semester-III 85 8 regular student and "SENT UP**" for the Semester-III Examination.
4.	From Semester-IV to Semester-V	Attended all courses in Semester-III & Semester-IV 85 a regular student and "SENT UP**" for the Semester-III Examination. The candidate must earn total credits of Semester-I & II and also at least 68 credits of Semester- I, II, III and IV taken together in MJC, MIC, MDC, AEC & VAC
5.	From Semester V to Semester-VI	Attended all courses in Semester-V as a regular student and "SENT UP**" for the Semester-V Examination.
6.	From Semester-VI to Semester-VII	Attended all courses in Semester-VI as a regular student and "SENT UP**" for the Semester-VI Examination. The candidate must earn total credits of Semester-III & IV and 8150 at least 108 credits taken together in MIC, MIC, MDC, AEC, VAC and Internship (INT)
7.	From Semester-VII to Semester-VIII	Attended all courses in Semester-VII as a regular student and "SENT UP**" for the Semester-VII Examination.



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24. Explanation Notes on "SENT UP**": The sent up for End Semester Examination here
25. refers to those candidates who have a minimum 75% attendance in each course / paper separately.
26. Candidates shall have to clear their backlog courses/papers in the subsequent end semester examination of that semester whenever it is available.
27. The final result will be published only after he/ she has clear all 160 credits and three more years can be given to clear all 160 credits.
28. Since it is a continuous evaluation programme, a student shall be awarded Semester Grade Point (SGPA) at the end of first semester examination, and in subsequent semester still the fifth semester, and finally, in sixth Semester the result will be awarded based on CGPA. No grade points will be awarded if there is a backlog present.
29. The promoted candidate will not be awarded any SGPA/CGPA till he or she clears all the backlogs.
30. The promoted candidate he or she fails in ESE, he or she shall retains his/ her CIA Score and will reappear in those only of the semester whenever a available.
31. Students undertaking any UG Course from SWAYAM/MOOC as SEC or MDC shall be eligible for credit transfer if he/she gets a certificate for successful completion from SWAYAM/MOOC.
32. The candidates must clear the programme within of seven years, the Academic Council may give one additional year of relaxation in case of exceptional circumstances.

Note: Special Provision: Cases of serious health problems and other strictly unavoidable circumstances, relaxation in required attendance might be condoned up to a maximum of 15%.



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Chapter-8

GRADING SYSTEM AND DECLARATION OF RESULT

29. The grading system stated below shall be used at the time of preparation of the result of the candidates who appeared in the examinations.

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
O	10	Outstanding	>90-100
A+	9	Excellent	>80-<90
A	8	Very Good	>70-<80
B+	7	Good	>60-<70
B	6	Above Average	>55-<60
C	5	Average	>50-<55
P	4	Pass	>45-<50
F	0	Fail	<45
AB	0	Absent	0

30. The Teacher and Examination Department shall use the following grading system: Result in the form of grade points consequent upon evaluation will be awarded in the following two manners.

30.1. At the end of each semester which will be titled as Semester Grade Point Average SGPA.

30.2. At the end of the programme, which will be titled Cumulative Grade Point Average CGPA? The explanation for publishing results in the form of grade points is given in Table-4

Table-4

ILLUSTRATION-SGPA AND CGPA CALCULATIONS

Course	Credit MI	Grade Letter	Grade Point Oi	Credit Points (Credit (MI)xGrade Points (Oi))	SGPA Credit Points/Credit)
Semester-I					
MJC-I	4	A	8	32	6.65 (133/20)
MIC-I	4	B+	7	28	
MDC-I	4	B+	7	28	
AEC-I	2	B	6	12	
SEC-I	3	B	6	18	
VAC-I	3	C	5	15	
TOTAL	20			133	



SEMESTER-II					6.65 (133/20)
MJC-2	4	A	8	32	
MIC-2	4	B+	7	28	
MDC-2	4	B+	7	28	
AEC-2	2	B	6	12	
SEC-2	3	B	6	18	
VAC-2	3	C	5	15	
TOTAL	20			133	

SEMESTER-III					7.15 (143/20)
MJC-3	4	A	8	32	
MJC-4	4	A	8	32	
MIC-3	4	B+	7	28	
MDC-3	3	B+	7	21	
AEC-3	2	B	6	12	
SEC-3	3	C	6	18	
TOTAL	20			143	

SEMESTER-IV					7.4 (148/20)
MJC-5	5	A	8	40	
MJC-6	5	A	8	40	
MJC-7	5	B+	7	35	
MIC-4	3	B+	7	21	
AEC-4	2	B	6	12	
TOTAL	20			148	

SEMESTER-V					7.3 (146/20)
MJC-8	5	A	8	40	
MJC-9	5	A	8	40	
MIC-5	3	B+	7	21	
MIC-6	3	B+	7	21	
INT	4	C	6	24	
TOTAL	20			146	

SEMESTER-VI					7.7 (154/20)
MJC-10	4	A	8	32	
MJC-11	5	A	8	40	
MJC-12	5	A	8	40	
MIC-7	3	B+	7	24	
MIC-8	3	B+	7	21	
TOTAL	20				



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SEMESTER-VII

MJC-13	5	A	8	40	7.8 (156/20)
MJC-14	5	A	8	40	
MJC-15	6	A	8	48	
MIC-9	4	B+	7	28	
TOTAL	20			156	

SEMESTER-VIII

MJC-16	4	A	8	32	8.4 (168/20)
MIC-10	4	B+	7	28	
RP	12	A+	9	108	
TOTAL	20			168	

CGPA CALCULATIONS

Semester-I	Semester-II	Semester-III	Semester-IV	Semester-V	Semester-VI	Semester-VII	Semester-VIII
Credit:20 SGPA:6.65	Credit:20 SGPA:6.65	Credit:20 SGPA:7.15	Credit:20 SGPA:7.4	Credit:20 SGPA:7.3	Credit:20 SGPA:7.7	Credit:20 SGPA:7.8	Credit:20 SGPA:8.4
CGPA	$[(20 \times 6.65) + (20 \times 6.65) + (20 \times 7.15) + (20 \times 7.430) + (20 \times 7.3) + (20 \times 7.7) + (20 \times 7.8) + (20 \times 8.4)]$ $= 133 + 133 + 143 + 148 + 146 + 154 + 156 + 168$ $= 1173/160 = 7.33$						

31. The award sheet of the student will show the grades obtained in all courses / papers Offered in each semester, the SGPA/CGPA and the promotion status.

32. The student shall have to obtain a minimum CGPA = 4.5 for the award of Bachelor Degree.

33. If a candidate got the CGPA less than 4.5 but earned required credits and pass in all papers / courses then 0.5 will be added in actual CGPA obtained but total CGPA should not exceed 4.5

34. If a student fails in any semester a grace marks of maximum 05 in split manner may be provided to make clear the subjects / Course in which the student is fail.

35. The following formula shall be used to find percentage equivalent to CGPA

$$\% \text{ OF MARKS} = (\text{CGPA}) \times 10$$

NOTE-1: The credits will be awarded by the University. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of **one credit**.
- Credits for internship shall be **one credit per week** of training, subject to a Maximum of six credits in a semester.

NOTE-2: A student will be allowed to enter/reenter only at the odd semester and can only exit after even semester. Reentry at various levels as lateral entrants in academic programs should be based on the earned credits and **proficiency test** record.

NOTE-3: The validity of credits earned will be to a maximum period of seven years (as per UGC guidelines)



Handwritten signatures and initials:
Principals
Rahul
Atne



Office of the HOD, Department of Animation

Dated: 01-08-2023
Ref. No: NBSCFF/Ani/2023/25

NOTICE
Board of Studies- Department of Animation

A meeting of the Board of Studies of the Department of Animation will be held on 07-08-2023 (Monday) at 10:00 AM in Animation HOD office. The Agenda of the meeting are as follows:

AGENDA FOR PROPOSED BOARD OF STUDIES (BOS) MEETING

1. To confirm the minutes of previous meeting of the board of studies held on Dated: 13-01-2023.
2. Discuss about earlier Action Taken Report (ATR) of Department of Animation.
3. Discuss one week orientation Programme for B.Sc/BFA/M.Sc 1st Year New Animation students as per UGC Guidelines.
4. To Introduce NEP- 2020 for upcoming session and to revision in ordinance and syllabi of Graduate Programs (B.Sc Animation & BFA Animation) as per the prerequisite.
5. To discuss about the allotment in Time Table will be prepared according to periods in UG to PG courses of Animation.
6. To Introduce Ph.D. in Animation for upcoming session.
7. Suggest students to enroll in MOOC courses or any other equivalent courses.
8. Mentor- Mentee Strategies for slow learners and advanced learners.
9. Proposed Course Outcome- Programme Outcomes Should is Analysis.
10. To review of the Annual Stakeholder's Feedback Analysis.
11. Encourage the faculty members for patents and copyrights and to publish research papers, books/ book chapters, in reputed databases like UGC Care, Pub Med, SCOPUS, Web of Science, etc.
12. Focus on the collaborative activities under MOUs with the scope for inter-disciplinary and multi-disciplinary teaching & research, student exchange, faculty exchange etc.
13. Visits in industries & Production House to provide opportunities to students to apply academic learning to real life events.
14. SWOC analysis of all stakeholders in the Department of Animation.
15. Strategies to organize Seminar/ Workshop/ Webinar/ Animation Fest etc.for upcoming session.
16. Plan Alumni Meet-2023 and stimulate the Alumni engagement and contribution through various activities.
17. Discuss about Academic Calendar of Department of Animation.
18. To ratify the Interdisciplinary courses under the various programmes would be offered by the Department of Animation.
19. To revise syllabus of Post Graduate Program (M.Sc Animation) as per the prerequisite.
20. Any other point/ agenda with permission of the Chair.

Vidhi
Dr. Vidhi Khandelwal
HOD, Animation Department
NBSCFF.SVSU

Copy for the information and necessary action to :

Dr. Vidhi Khandelwal	Chair Person
Mr. Vineet Kumar Agarwal	Subject Expert
Ms. Tamanna	Member
Mr. Rahul Kumar	Member
Mr. Manish Sharma	Alumni





Faculty of Fine Arts
Department of Animation

Website: finearts.subharti.org, e-mail: finearts@subharti.org, Ph.: 0121-2439043 / 52 (Extn: 2808, 2809), Telefax: 0121-3058030, 2439067

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Office of the Animation

Ref. No: NBSCFF/Ani/2023/27
Dated :07-08-2023

Minutes of Meeting

Board of Studies- Department of Animation

Meeting of Board of Studies Department of Animation was held on 07-08-2023 in HOD office, Department of Animation.

All the members of Animation Departments are called at 10:00 Am. Following members were presents:

Ms. Vidhi Khandelwal	Chair Person
Mr. Vineet Kumar Agarwal	Subject Expert
Mr. Rahul Kumar	Member
Ms. Tamanna	Member
Mr. Manish Sharma	Alumni

- **Agenda: Confirmation of earlier BOS Minutes of Meeting Dated : 07-09-2021.**
Resolution: Discussed and confirmed.
- **Agenda: Confirmation of earlier Action Taken Report (ATR) of Department of Animation.**
Resolution: Confirmed and no agenda found pending.
- **Agenda: To discuss about the one week orientation Programme for new students.**
Resolution: To conduct One week orientation Programme for B.Sc/BFA/M.Sc 1st Year New Animation students as per UGC Guidelines.
- **Agenda: To Introduce NEP- 2020 for upcoming session and to revision in ordinance and syllabi of Graduate Programs (B.Sc Animation & BFA Animation) as per the prerequisite.**
Resolution: Passed and send to Dean Faculty of Fine Arts for Approval.
- **Agenda: Subject allotment in Time Table will be prepared according to periods in UG to PG Courses of Animation.**
Resolution: Discussed and confirmed.
- **Agenda: To Introduce Ph.D. in Animation for upcoming session.**
Resolution: Passed and send to Dean Faculty of Fine Arts for Approval.
- **Suggest students to enroll in MOOC courses or any other equivalent courses.**
Resolution: Discussed and Execute.
- **Agenda: Mentor-Mentee Strategies for slow learners and Advanced learners.**
Resolution: Deputation of mentors of the students so that student's holistic development can be done. In this regard strategies for slow learners and fast learners will decide.
- **Agenda-To Discuss about Proposed Course Outcome- Programme Outcomes Should be Analysis.**
Resolution: Discussed and Execute.





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Department of Animation

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- **Agenda: Feedback form of stakeholder result discussion after analysis.**
Resolution: The members of board of studies has examined and analyze the online student's feedback form then prepare a report and the report has been sent to the Principal office and others concern persons for the betterment of the Department.
- **Agenda: To encourage the faculty members for patents and copyrights and to publish research papers, books/ book chapters, in reputed databases like UGC Care, Pub Med, SCOPUS, Web of Science, etc.**
Resolution: Discussed and Execute.
- **Agenda: Plan Visits in industries & Production House to provide opportunities to students to apply academic learning to real life events.**
Resolution: Discussed and Execute.
- **Agenda: SWOC analysis of all stakeholders in the Department of Animation.**
Resolution: The members of board of studies have examined and analyze then prepare a report and the report has been sent to the Principal office and others concern persons for the betterment of the Department.
- **Agenda: Strategies to organize Seminar/ Workshop/ Webinar/ Animation Fest etc. for upcoming session.**
Resolution: Discussed and Execute.
- **Agenda: Plan Alumni Meet-2023 and stimulate the Alumni engagement and contribution through various activities.**
Resolution: Month of October Planned Alumni Meet.
- **Agenda: Proposed Academic Calendar of Department of Animation.**
Resolution: Passed and send to Dean Faculty of Fine Arts for Approval.
- **Agenda: To ratify the Interdisciplinary courses under the various programmes would be offered by the Department of Animation.**
Resolution: Passed and send to Dean Faculty of Fine Arts for Approval.
- **Agenda: To revise syllabus of Post Graduate Program (M.Sc. Animation) as per the prerequisite.**
Resolution: Passed and send to Dean Faculty of Fine Arts for Approval.
- **Any other point/ agenda with permission of the Chair.**
Resolution: Since there was no other Matter, the meeting ended with vote of thanks to the chair.



Dr. Vidhi
Dr. Vidhi Khandelwal
HOD, Animation Department
NBSCFF.SVSU



Faculty of Fine Arts
Department of Animation

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Office of the Animation

Ref. No: NBSCFF/Ani/2023/37
Dated :28-11-2023

Department of Animation

Action Taken Report on minutes of meeting held on 07-08-2023 at 10:00 AM

The meeting of Board of Studies (BOS) was held on 07-08-2023 at 10:00 am. In the Department of Animation, Faculty of fine Arts, Swami Vivekanand Subharti University, Meerut.
The detail of the action taken on the agendas of meeting is as follows:

Agenda Item	Agenda	Resolution	Assigned Task and timeline	Task Completed on	Remark
1.	To discuss about the one week orientation Programme for new students	Department Conduct One week orientation Programme for B.Sc/BFA/M.Sc 1st Year New Animation students as per UGC Guidelines.	It has been assigned to the faculty member.	Completed in the month of Aug	-
2.	To Introduce NEP- 2020 for upcoming session and to revision in ordinance and syllabi of Graduate Programs (B.Sc Animation & BFA Animation) as per the prerequisite.	Passed and send to Dean Faculty of Fine Arts for Approval.	It will be designed and circulated by the faculty members of the department.	It was implemented Successfully in all phases in the month of Sep	•
3.	Subject allotment in Time Table will be prepared according to periods in UG to PG Courses of Animation	Department submitted timetable, lesson plan and department action plan	It will be designed and circulated by the faculty members of the department.	It was implemented successfully in all phases in the month of Aug	•
4.	To Introduce Ph.D. in Animation for upcoming session.	Passed and send to Dean Faculty of Fine Arts for Approval.	The Board went through the agenda and approved.	It was implemented Successfully in all phases in the month of Nov	•
5.	Suggest students to enroll in MOOC courses or any other equivalent courses.	Discussed and Confirmed , Also convey to the students	Some Students opt Swayam Courses	Completed in the month of Nov	•
6.	Mentor-Mentee Strategies for slow Learners and advanced learners.	Deputation of mentors of the students so that student's holistic development Can be done. In this regard strategies for slow learners and fast learners will decide.	Additional Lectures conducted for the Slow Learners	Completed in the month of Sep	•





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7.	To Discuss about Proposed Course Outcome-Programme Outcomes should be Analysis.	Discussed and Execute.	Faculty members have actively participated in Course Outcome-Programme Outcomes analyses report.	Completed in the month of Nov	.
8.	Feedback form of stakeholder result Discussion after analysis.	The members of board of studies has examined and analyze the online student's feedback form then prepare a report and the report has been sent to the Principal office and others concern persons for the betterment of the Department.	It has been assigned to the faculty member and the form has to be filled till Oct	It was implemented Successfully in all phases in the month of Nov	.
9.	To encourage the faculty members for patents and copyrights and to publish research papers, books/ book chapters, in reputed databases like UGC Care, Pub Med, SCOPUS, Web of Science, etc.	Discussed and Confirmed.	Some Faculty & Students Publish Research paper.	It was implemented Successfully	.
10.	SWOC analysis of all stakeholders in the Department of Animation.	The members of board of studies has examined and analyze then prepare a report and the report has been sent to the Principal office and others concern persons for the betterment of the Department.	It has been assigned to the faculty member	Completed in the month of Nov	.
11.	Strategies to organize Seminar/ Workshop/ Webinar/ Animation Fest etc. for upcoming session.	Passed and send to Dean Faculty of Fine Arts for Approval.	The Board went through the agenda and approved.	It was implemented Successfully in all phases in the month of Nov	.
12.	Plan Alumni Meet-2023 and stimulate the Alumni engagement and contribution through various activities.	Month of October Planned Alumni Meet.	It has been assigned to the Alumni member	Completed in the month of Oct	1
13.	To ratify the Interdisciplinary courses under the various programmes would be offered by the Department of Animation.	Passed and send to Dean Faculty of Fine Arts for Approval.	It will be designed and circulated by the faculty members of the department.	It was implemented Successfully in all phases in the month of Sep	.
14.	To revise syllabus of Post Graduate Program (M.Sc Animation) as per the prerequisite.	Passed and send to Dean Faculty of Fine Arts for Approval.	The Board went through the agenda and approved.	It was implemented Successfully in all phases in the month of Sep	1





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15	Proposed Academic Calendar of Department of Animation.	Passed and send to Dean Faculty of Fine Arts for Approval.	The Board went through the agenda and approved.	It was implemented Successfully in all phases in the month of Aug	
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Vidhi
Dr. Vidhi Khandelwal
HOD, Animation Department, NBSCFF





Office of the HOD

Dated: 01-08-2024

Ref. No: NBSCFF/Ani/2024/22

Circular for the Meeting of BOS Department of Animation

To,

All the Members of Board of Studies
Department of Animation
Faculty of Fine Arts

Sir/ Ma'am,

I am pleased to inform you that for First semester of session 2024-2025 we need to discuss about academic and administrative agendas. Kindly present on 07-08-2024 in HOD Office at 10:30 am agendas are as:

Agenda for Proposed Board of Studies (BOS) Meeting

1. To approve the minutes of the last BOS meeting held on 05-01-2024.
2. To discuss the Action Taken Report (ATR) of the Department of Animation from the previous meeting.
3. To plan a one-week orientation program for B.Sc. /BFA/M. Sc. first-year Animation students as per UGC guidelines.
4. To implement UG courses as per NEP-2020 for the upcoming session and to revise the ordinances and syllabi of UG & PG programs (M.Sc., B.Sc. Animation, and BFA Animation) as required
5. To discuss and finalize the timetable allotment for UG, PG & Ph.D. Animation courses based on class periods.
6. To encourage students to enroll in MOOC courses or other equivalent programs.
7. To discuss mentor-mentee strategies for supporting slow learners and advanced learners.
8. To analyze the proposed course outcomes and program outcomes.
9. To review the Annual Stakeholder Feedback Analysis.
10. To motivate faculty members to file patents, copyrights, and publish research papers, books, or book chapters in reputed databases like UGC Care, PubMed, SCOPUS, and Web of Science.
11. To focus on collaborative activities under MOUs, including interdisciplinary and multidisciplinary teaching and research, as well as student and faculty exchange programs.
12. To organize industrial and production house visits, providing students with opportunities to apply academic learning in real-world scenarios.
13. To conduct a SWOC analysis of all stakeholders in the Department of Animation.
14. To strategize the organization of seminars, workshops, webinars, and Animation Fest for the upcoming session.
15. To plan the Alumni Meet 2024 and encourage alumni participation and contributions through various activities.
16. To discuss and finalize the academic calendar of the Department of Animation.
17. The Department of Animation will offer interdisciplinary courses under various programs, subject to ratification.
18. To propose and approve a new Value Added Course titled "Digital Innovation and Implementation" for UG and PG students.
19. Inclusion of the Term "Animation" in the College Vision and Mission Statements.

Copy to:

- Mr. Manish Sharma (Subject Expert)
- Dr. Vidhi Khandelwal (Chair Person), Ms. Tamanna, Mr. Lakshey Khanna, Mr. Rahul Kumar
- Mr. Anushka (Alumni)

Dr. Vidhi Khandelwal
HOD, Animation Department
Faculty of Fine Arts, SVSU





Faculty of Fine Arts
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Office of the Animation

Ref. No: NBSCFF/Ani/2024/24

Dated: 07-08-2024

Minutes of Meeting

Board of Studies- Department of Animation

Meeting of Board of Studies Department of Animation was held on 07-08-2024 in HOD office, Department of Animation.

- All the members of Animation Departments are called at 10:30 Am. Following members were presents:

Dr. Vidhi Khandelwal	Chair Person
Mr. Manish Sharma	Subject Expert
Ms. Tamanna	Member
Mr. Lakshey Khanna	Member
Mr. Rahul Kumar	Member
Ms. Anushka	Alumni

Agenda 1: Approval of Minutes of the Last BOS Meeting (05-01-2024)

Resolution: The minutes of the last BOS meeting held on 05-01-2024 were reviewed and approved.

Agenda 2: Action Taken Report (ATR) of the Department of Animation

Resolution: The ATR from the previous meeting was discussed in detail. All actions taken have been deemed satisfactory and noted for future reference.

Agenda 3: Orientation Program for B.Sc. /BFA/M.Sc. First-Year Animation Students

Resolution: A one-week orientation program for B.Sc./BFA/M.Sc. first-year Animation students, as per UGC guidelines, was approved. The program will focus on academic and professional development.

Agenda 4: Amendments in Ordinances and Syllabus According to NEP 2020.

Resolution: Necessary revisions in the ordinances and syllabi for the graduate programs (B.Sc. Animation & BFA Animation) will be undertaken to align with the new policy.

Agenda 5: Timetable Allocation for UG, PG & Ph.D. Animation Courses

Resolution: The allocation of time slots for UG, PG & Ph.D. Animation courses based on class periods will be finalized. The timetable will ensure efficient use of resources and smooth academic delivery.

Agenda 6: Encouragement for Students to Enroll in MOOC Courses

Resolution: It was resolved to encourage students to enroll in MOOCs or other equivalent online courses to enhance their learning and skills. This will be integrated into the curriculum.

Agenda 7: Mentor-Mentee Strategies for Slow and Advanced Learners

Resolution: Strategies for mentoring slow learners and advanced learners were discussed and approved. These strategies will be implemented to ensure inclusive learning and academic support.

Agenda 8: Analysis of Proposed Course Outcomes and Program Outcomes

Resolution: The proposed course outcomes and program outcomes were reviewed. Necessary modifications will be made to ensure they align with the department's goals and academic standards.





Agenda 9: Review of Annual Stakeholder Feedback Analysis

Resolution: The Annual Stakeholder Feedback Analysis was reviewed. The feedback was positive, and recommendations for further improvements will be implemented in the next academic cycle.

Agenda 10: Faculty Encouragement for Patents, Copyrights, and Research Publications

Resolution: Faculty members are encouraged to file patents, copyrights, and publish research papers, books, or book chapters in reputed databases such as UGC Care, PubMed, SCOPUS, and Web of Science. This will be actively promoted within the department.

Agenda 11: Collaborative Activities under MOUs

Resolution: Collaborative activities under existing and future MOUs will be prioritized. This includes interdisciplinary and multidisciplinary teaching and research, student and faculty exchange programs, and other initiatives.

Agenda 12: Industrial and Production House Visits for Students

Resolution: Industrial and production house visits will be organized to provide students with practical exposure. These visits will allow students to apply their academic learning to real-life scenarios.

Agenda 13: SWOC Analysis of Stakeholders

Resolution: A SWOC (Strengths, Weaknesses, Opportunities, and Challenges) analysis of all stakeholders in the Department of Animation will be conducted. This analysis will inform future departmental decisions.

Agenda 14: Organizing Seminars, Workshops, Webinars, and Animation Fest

Resolution: Strategies for organizing seminars, workshops, webinars, and the Animation Fest for the upcoming session were approved. These activities will enhance student learning and industry engagement.

Agenda 15: Planning of Alumni Meet 2024

Resolution: The Alumni Meet 2024 was approved. Activities to encourage alumni participation and contributions will be organized, fostering a stronger alumni network.

Agenda 16: Finalization of the Academic Calendar for the Department of Animation

Resolution: The academic calendar for the Department of Animation will be finalized and circulated to all stakeholders before the commencement of the next session.

Agenda 17: Interdisciplinary Courses under Various Programs

Resolution: The proposal to offer interdisciplinary courses within the Department of Animation under various programs was discussed.

Agenda 18: To propose and approve a new Value Added Course titled "Digital Innovation and Implementation" for UG and PG students

Resolution: The BOS approved the introduction of a Value Added Course titled "Digital Innovation and Implementation" to enhance digital innovation skills among UG and PG students.

Agenda 19: Inclusion of the Term "Animation" in the College Vision and Mission Statements

Resolution: To discuss and recommend the inclusion of the term "Animation" in the college's official Vision and Mission statements to reflect the presence and significance of the Department of Animation as an academic and professional field within the institution.



**Faculty of Fine Arts
Department of Animation**

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[the Animation

Ref. No: NBSCFF/Ani./2024/35

Dated: 25-11-2024

Department of Animation

Action Taken Report on minutes of meeting held on 07-08-2024 at 10:30 AM

Meeting of Board of Studies (BOS) was held on 07-08-2024 at 10:30 am. In the Department of Animation, Faculty of Fine Arts, Swami Vivekanand Subharti University, Meerut. The details of the action taken on the agendas of meeting is as follows:

Agenda	Resolution	Assigned Task and timeline	Task Completed on	Remark
Action Taken Report (ATR) of the Department of Animation	The ATR from the previous meeting was discussed in detail. All actions taken have been deemed satisfactory and noted for future reference.	The ATR was discussed.	All action items from the previous meeting have been successfully implemented, and feedback from the stakeholders was collected.	-
Orientation Program for B.Sc./BFA/M.Sc. First-Year Animation Students	A one-week orientation program for B.Sc./BFA/M.Sc. first-year Animation students, as per UGC guidelines, was approved. The program will focus on academic and professional development.	Plan and execute a one-week orientation program for B.Sc./BFA/M.Sc. students as per UGC guidelines.	In August, the orientation program was drafted, resource persons were identified, and program implementation was scheduled.	
Amendments in Ordinances and Syllabus According to NEP 2020.	Necessary revisions in the ordinances and syllabi for the graduate programs (B.Sc. Animation & BFA Animation) will be undertaken to align with the new policy.	Syllabi revision committee formed NEP-2020 implementation guidelines under review.	The revision has been completed by August.	-
Timetable Allocation for UG, PG & Ph.D. Animation Courses	The allocation of time slots for UG, PG & Ph.D. Animation courses based on class periods will be finalized. The timetable will ensure efficient use of resources and smooth academic delivery.	Timetable drafted; final approvals pending.	finalized by Month of August	





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Encouragement for Students to Enroll in MOOC Courses	It was resolved to encourage students to enroll in MOOCs or other equivalent online courses to enhance their learning and skills. This will be integrated into the curriculum.	Awareness campaigns conducted; enrollment ongoing.	Campaigns to continue throughout the academic year.	-
Mentor-Mentee Strategies for Slow and Advanced Learners	Strategies for mentoring slow learners and advanced learners were discussed and approved. These strategies will be implemented to ensure inclusive learning and academic support.	Mentorship plans created and mentors assigned.	Implementation started on month of Sep; ongoing.	-
Analysis of Proposed Course Outcomes and Program Outcomes	The proposed course outcomes and program outcomes were reviewed. Necessary modifications will be made to ensure they align with the department's goals and academic standards.	Outcomes analyzed and updated versions under preparation.	completed in month of October	-
Review of Annual Stakeholder Feedback Analysis	The Annual Stakeholder Feedback Analysis was reviewed. The feedback was positive, and recommendations for further improvements will be implemented in the next academic cycle.	Feedback reviewed; actionable suggestions incorporated into planning.	Implementation ongoing; updates by Month of Nov	-
Faculty Encouragement for Patents, Copyrights, and Research Publications	Faculty members are encouraged to file patents, copyrights, and publish research papers, books, or book chapters in reputed databases such as UGC Care, PubMed, SCOPUS, and Web of Science. This will be actively promoted within the department.	Workshops and incentives introduced for faculty engagement.	Initiated on month of Sep results to be reviewed quarterly.	-



**Faculty of Fine Arts
Department of Animation**

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Collaborative Activities under MOUs	Collaborative activities under existing and future MOUs will be prioritized. This includes interdisciplinary and multidisciplinary teaching and research, student and faculty exchange programs, and other initiatives.	Collaboration opportunities identified; activities planned.	Activities to begin by Sep Month
Industrial and Production House Visits for Students	Industrial and production house visits will be organized to provide students with practical exposure. These visits will allow students to apply their academic learning to real-life scenarios.	Partnerships established with industries; visits scheduled.	Visits to commence from month of Nov
SWOC Analysis of Stakeholders	A SWOC (Strengths, Weaknesses, Opportunities, and Challenges) analysis of all stakeholders in the Department of Animation will be conducted. This analysis will inform future departmental decisions.	Surveys designed and distributed; analysis in progress.	Report completion by month of Nov
Organizing Seminars, Workshops, Webinars, and Animation Fest	Strategies for organizing seminars, workshops, webinars, and the Animation Fest for the upcoming session were approved. These activities will enhance student learning and industry engagement.	Events calendar drafted; resource allocation underway.	Sessions to begin from Aug month
Planning of Alumni Meet 2024	The Alumni Meet 2024 was approved. Activities to encourage alumni participation and contributions will be organized, fostering a stronger alumni network.	Event details finalized; invitations to alumni sent.	Event scheduled for month of Oct





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15.	Finalization of the Academic Calendar for the Department of Animation	The academic calendar for the Department of Animation will be finalized and circulated to all stakeholders before the commencement of the next session.	Calendar drafted and pending final approval.	To be completed by month of Aug	-
16.	Interdisciplinary Courses under Various Programs	The proposal to offer interdisciplinary courses within the Department of Animation under various programs was discussed.	It will be designed and circulated by the Faculty members of the department.	It was implemented in all phases in the month of Aug.	-
17.	Value Added Course	The BOS approved the introduction of a Value Added Course titled "Digital Innovation and Implementation" to enhance digital innovation skills among UG and PG students.	It will be designed and circulated by the Faculty members of the department.	It was implemented in all phases in the month of September	-
18.	Inclusion of the Term "Animation" in the College Vision and Mission Statements	It was resolved that the Department will formally recommend the inclusion of "Animation" in the college's Vision and Mission to reflect its academic importance.	Draft and submit a proposal to the Dean Office.	To be updated upon task completion	-

Vidhi
Dr. Vidhi Khandelwal
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